

## FACTS SHEET/REQUIREMENTS FOR NEW MEMBER SERVICE

### To be explained and given to Member:

- State requires a 72-hour notice to locate all utilities in the area.

**New homes**—Requirements varies with counties. **Aiken County** - Owner must provide a Certificate of Occupancy (CO) Number, electrical release or permit number to show proof that builder has completed construction and the home is now in the homeowner's name. **Edgefield, McCormick and Saluda Counties** – Require electrical authorization from building departments before any services (temporary or permanent) can be connected. The building departments fax the approvals to the cooperative after inspections have been done. **Edgefield County** also requires a Certificate of Occupancy (CO) after the final inspection before the account can go into the owner's name. **Orangeburg County** – Calls the cooperative with the CO information and other related information. **Calhoun County** – Manufactured homes, mobile homes, campers, motor homes or mobile offices that change ownership or have been unoccupied must be permitted and brought up to current installation requirements before utility service will be authorized. Permit fees shall be one half (1/2) of regular permit fee. Under no conditions shall a manufactured home in any condition be permitted for storage use in Calhoun County.

There may be additional requirements, not noted above, necessary by the varying counties.

- **Mobile homes**—Same as for New Homes (as noted above).
- Main breaker must be off.

### Additional Steps That Will Be Required:

- Easements may need to be obtained from neighboring land owners.
- Clearing of right-of-way to provide service may be necessary.
- Utilities such as secondary water lines, sprinkler systems, consumer underground residential distribution (URD) electric lines to wells or buildings, propane gas lines to home, French drains, etc. must be identified prior to the Cooperative trenching in URD service and areas where poles will be set.
- If utilities are not identified, and they are cut in the process, consumer will be responsible for any repairs. If consumer is unable to make repairs, the Cooperative will do so and the cost will be added to the consumer's electric bill.
- Should consumer desire relocation or the use of certain construction practices, additional charges may be incurred.
- Aiken Electric Cooperative Line Department will construct service.